The COO will be responsible for the development of 911 Restoration financial management strategy and contribute to the development of the organization's strategic goals. In addition to the strategic components, the COO will be charged with developing and implementing procedures both in the finance and general operational realms. This is an outstanding opportunity for a finance executive with operational experience and a proven track record of creative problem-solving and change management to join in a high-growth, mission-driven organization

## Team Development/Leadership

- 1.Promote a culture of high performance and continuous improvement that values learning and a commitment to quality
- 2. Establish and monitor staff performance and development goals, assign accountabilities, set objectives, establish priorities, conduct annual performance appraisals, and administer salary adjustments.
- 3.Mentor and develop staff using a supportive and collaborative approach: assign accountabilities; set objectives; establish priorities; and monitor and evaluate results

## Operations

- 1. Upgrade and implement an appropriate system of policies, internal controls, accounting standards, and procedures.
- 2.Plan, coordinate, and execute the annual budget process.

## Qualifications

- 1.Excellent judgment and creative problem solving skills including negotiation and conflict resolution skills
- 2.Strong mentoring, coaching experience to a team with diverse levels of expertise Entrepreneurial team player who can multitask
- 3. Superior management skills; ability to influence and engage direct and indirect reports and peers Self reliant, good problem solver, results oriented
- 4. Energetic, flexible, collaborative, and proactive; a team leader who can positively and productively impact both strategic and tactical finance and administration initiatives.
- 5. Exceptional written, oral, interpersonal, and presentation skills and the ability to effectively